



# VALUATION ASSOCIATES, INC.

## FORENSIC ECONOMICS

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PACIFIC PLAZA ❖ 14100 SAN PEDRO AVE., SUITE 405 ❖ SAN ANTONIO, TEXAS 78232 ❖ TEL. 210/479-8999 ❖ FAX 210/479-8974

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### **SERVICE POLICY**

Standard Hourly Rate is \$350.

#### **Business Valuation**

After consultation, a written agreement addressing the estimated fee and the scope of our services is issued.

#### **Consultant Services**

Consulting is provided with a retainer. The retainer is applied to services performed. Additional time exhausting the retainer is billed.

#### **Expert Witness Services**

- **Expert Witness Designation:** A retainer in the amount of \$2,800 gives authorization to designate the Expert. This retainer is applied towards services performed.

Reports are issued up to two weeks from the date the retainer and all required information has been received in our office.

A retainer is required in phases in accordance with the need for our services during the litigation process.

An initial retainer is required to designate and produce an expert opinion, a second retainer is required for expert testimony in deposition, and a third and final retainer is required for trial testimony.

Services performed during each phase exhausting the retainer are billed and payable upon receipt. Before continuing to the next phase of the litigation process all outstanding balances must be paid.

- **Commercial Litigation:** Upon acceptance, a written agreement addressing the estimated fee and the scope of our services is issued.
- **Personal Injury, Death, and Employment**
  - **Valuation of Economic Loss:** The full amount of the fee for a report is required. The fee for a report is \$2,800 for each individual requiring a valuation. Any additional time expended due to consulting, distinctive research, or an update to reports is billed at the standard hourly rate.
  - **Valuation of Life Care Plans:** A separate retainer is required. Additional time exhausting retainer is billed.

#### **Expert Testimony**

Our receipt of a retainer allows us to reserve dates and to schedule testimony in depositions, hearings, mediations, or trials. All outstanding invoices must be paid. Any additional time exhausting retainer is billed. Due to the fact that time has been allotted and reserved; the retainer for testimony is non-refundable.

- **Confirmation:** Regardless of verbal or formal notice received, our receipt of the retainer plus payment of any outstanding invoices allows us to schedule testimony into the Expert's calendar and enables the Expert to begin preparing.

ALL ASSIGNMENTS ARE DEPENDENT UPON RECEIPT OF THE REQUIRED FEES.  
ALL INVOICES ARE DUE AND PAYABLE UPON RECEIPT.  
VALUATION ASSOCIATES, INC. AND THE DESIGNATED EXPERT RESERVE THE RIGHT  
TO WITHDRAW FROM ANY ASSIGNMENT/CASE DUE TO UNPAID FEES.